

Greater Vancouver Regional District

Position Description: Carpenter – Apprentice (G777)

November 2009

Purpose: To work under the direction of qualified tradespersons to learn the trade of Carpentry while also attending trade school towards completion of the four (4) year apprentice program.

Duties: *(The duties described hereunder are intended to be representative of the position and are not to be considered all inclusive.)*

Under the supervision of a Carpenter supervisor and working under the direction of a qualified Carpenter, assists with general carpentry on Metro Vancouver (MV) construction projects at MV facilities and/or infrastructure locations.

Assists tradespersons with the construction of concrete forms as well as wood frame, concrete or steel structures.

Assists tradespersons with finish carpentry including construction of office furniture and cabinetry.

Learns about and assists with the development of safe work procedures related to MV construction projects.

Learns about and works in compliance with Corporate, Departmental and Work Safe B.C. safety policies and regulations.

Learns about safe work procedures while working with a wide range of heavy equipment including excavators, cranes, concrete trucks and pumpers used on the MV construction projects.

Learns about and assists with the safe operation and maintenance of both manual and power tools utilized by MV carpentry staff.

Maintains personal protective equipment in accordance with manufacturers instructions and according to Corporate, Departmental and Worksafe B.C. policies standards and regulations.

Performs manual labour duties including but not limited to, shoveling dirt and granular materials, concrete finishing, carrying and placing reinforcing steel, housekeeping and clean up of work sites and carpentry shop.

May be required to work within confined spaces in both water and waste water facilities and systems.

Requirements:

Secondary school graduation including English 12 or Technical and Professional Communication 12 or Communications 12, any Mathematics 11, any Science 11, or equivalents of these courses; or a Carpentry Entry Level Trades Training certificate.

Previous work experience requiring the use of tools relating directly to the carpentry trade.

Demonstrated interest in the carpentry trade through previous work experience or projects, courses taken or completed personal projects.

Ability to comprehend complex operations and theories, requiring analytical skills.

Knowledge of the safe operation and care of hand and power tools.

Ability to communicate effectively verbally and in writing with both internal and external contacts.

Ability to use computer applications related to the position and duties, for example MS Office Suite of products and Project.

Ability to demonstrate safety awareness.

Provide and maintain a reliable set of hand tools available for use on the worksite.

Physically capable of performing the duties of the position.

Ability to work in an outdoor environment for extended periods.

Ability to work effectively within a team environment.

Ability to establish and maintain effective working relationships.

Valid Class 5 B.C. driver's license.

Note: Upon successful completion, graduation and certification as a trades qualified Carpenter, the incumbent will be reclassified to TQ-Tradesman II – Carpenter.