

G.V.R.D.

TITLE: AREA OPERATOR - SEWERS

POSITION DESCRIPTION

NO.: 459      DATE: October 26, 1992

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PURPOSE OF POSITION

To plan, direct, supervise and participate in the work programme of a sewer operations crew responsible for all aspects of operating and maintaining the sewer system in a defined area.

DUTIES

(The duties described hereunder are intended to be representative of the position and are not to be considered as all-inclusive.)

Plans, organizes, coordinates, supervises and participates in the work program of a crew responsible for the operation and maintenance of the sewer and drainage system in a defined area.

Operates and maintains Sewerage District facilities including sewers, manholes, pumping stations, grit chambers, flow meters, flow control devices, emergency power generators and odour control equipment.

Carries out regular patrolling of sewers and drainage facilities in a defined area to ensure safety of the facilities, maintenance of access roads and to prevent encroachments onto easements. Communicates with property owners in the field to resolve encroachments and access problems.

Performs construction duties such as the raising and rebuilding of manholes and chambers, sewer line connections and road building.

Ensures the Drainage District watercourses, creeks and rivers are maintained in a free flowing condition within Federal and Provincial fisheries and municipal constraints. Performs maintenance tasks including patrolling, gravel, debris and windfall removal; brush cutting; bank repairs; grill cleaning, especially during and after heavy rain.

Troubleshoots and repairs sewer facilities. Rectifies any operational problems or arranges for correction of same. Makes suggestions for system improvements.

Plans and schedules non-routine jobs to fit in with a variety of established maintenance schedules.

Decides on equipment needed for jobs and obtains quotes for equipment when needed. Prepares cost estimates for projects.

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Responsible to stay within budgets set by supervisor.

Ensures that equipment and tools are in good condition and that safety regulations are adhered to at all times.

Liases with engineering staff on operational problems and issues.

Liases with other GVRD departments, municipalities, contractors, consultants, utilities, Provincial and Federal agencies, Native Boards, Dyke Commission and the public when necessary to discharge his responsibilities.

Acts as the Emergency Response Coordinator for the area. Implements the contingency plan as approved by the Ministry of Environment.

Is responsible for continuous on-the-job training of crew. Trains new employees.

Provides supervisor with necessary information on the area. Assists supervisor with projects as directed.

Submits activity reports; time and equipment sheets.

Requirements (Minimum to fill position)

\*\*Grade 12 or equivalent, plus training in equipment maintenance, construction techniques and four or more years experience in sewerage and drainage operations.

Completion of courses on wastewater distribution systems operation and maintenance is preferred.

Valid B.C. driver's license.

Training and experience in confined space entry, lock out, WHMIS, Survival First Aid and Transportation of Dangerous Goods.

Demonstrated leadership qualities and ability to effectively direct and supervise work of others.

Ability to deal effectively with staff, outside agencies, contractors and the public.

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Knowledge of hydrogen sulphide problems and control methods. Knowledge of sewer repairs, video inspection, pump station maintenance and standby generators.

Thorough knowledge of the regional sewer system.

Must be in good physical condition and must be safety minded. Thorough knowledge of relevant WCB regulations, safety policies and procedures.

Demonstrated mechanical, plumbing and carpentry abilities. Ability to read prints and drawings.

\*\* Note: Internal applicants failing to meet the Grade 12 requirements will receive consideration if they have a minimum of 5 years directly related experience, plus all other qualifiers listed.